

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

July 23, 2007

CALL TO PODIUM:

James D. Arnoult

RESPONSIBLE STAFF:

James D. Arnoult

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract to Purchase One (1) Articulating Municipal Tractor with Implements (\$95,480)

SUPPORTING BACKGROUND:

Unit #5405 is a 2000 Trackless articulating tractor. This unit is critical in the City's mowing and snow removal operations. Due to its age and condition, this unit is in need of replacement. However, the existing unit will be retained as a back-up.

During snow plowing operations we would typically equip the unit with a snow blower for use in cul-de-sacs and other areas with limited space to maneuver. It can also be equipped with a snow plow. During mowing operations the unit can be equipped with two different types of mowers which add to its versatility.

Staff recommends that the City participate in the State of Maryland state wide contract # 001B7900809 to purchase one (1) 2008 Trackless articulating tractor with implements from U.S. Municipal Supply, Inc. in the amount of \$95,480. Funds are available in the Vehicle and Equipment Fund.

DESIRED OUTCOME:

Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: July 23, 2007
Director, PW, PM & E

AUTHORIZING

Purchase __X__ Award Contract _____ Transfer Funds _____ Negotiate/
Contract _____ Execute a

BID INFORMATION:

Advertisement Date N/A

Newspaper(s) N/A

Bids Opened/Tabulated (date) Piggyback State of Maryland BPO # 001B7900809

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

One (1) Trackless articulating tractor with a snow blower and snow plow.

CONTRACTED/PURCHASE FROM:

Company Name: U.S. Municipal Supply, Inc.

Street Address:

P. O. Box Number 574

City/State/Zip: Huntingdon, PA 16652

CONTRACT/PURCHASE AMOUNT: \$95,480.00

Check One: In the Amount of __X__ Not to Exceed _____

FUNDS TO BE EXPENDED FROM: Operating Budget __X__ Capital Improvements Budget

Account Number: 310700 Vehicle & Equipment Replacement Fund
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT TO
PURCHASE ONE (1) ARTICULATING MUNICIPAL TRACTOR WITH IMPLEMENTS

WHEREAS, section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, it is recommended that one (1) Articulating Municipal Tractor be purchased; and

WHEREAS, the City wishes to participate in the State of Maryland Contract BPO # 001B7900809 to purchase one Articulating Municipal Tractor:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to enter into a contract to purchase One (1) 2008 Articulating Municipal Tractor from U.S. Municipal Supply, Inc., P.O. Box 574 Huntingdon, Pennsylvania 16652, in the amount of Ninety-Five Thousand Four Hundred Eighty Dollars (\$95,480); said funds to be expended from the Vehicle and Equipment Replacement Fund.

ADOPTED by the Mayor and City Council this 23rd day of July 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 23rd day
of July 2007.

David B. Humpton, City Manager